



TOILETING AND CHANGING OF CHILDREN'S CLOTHING POLICY

Aim

Toileting and toilet training is an individual experience for each child. We try to continue the practices developed at home to provide continuity for children when toileting. Toileting is aimed to be a positive experience where all efforts are supported.

Legislative Requirements

National Quality Framework 2025 – National law and Regulations Act 2011

Australian Workplace Safety Standards Act 2005

Work Health and Safety Regulations 2012

Work Health and Safety (SafeWork SA) Act 2012

Who is affected by this policy?

Educators

Families

Children

POLICY STATEMENT:

- If an "accident" occurs and a child's clothes require changing. It is important to respect each child's privacy and enable them to complete this task as independently as possible.
- An educator will support or ask the child to collect a change of clothes from their bag and ensure that the process occurs within a toilet cubicle to protect the individual's privacy.
- If necessary, an educator will support this process, ask or help the child place their soiled/dirty/wet clothes in a plastic bag and store it in their kindergarten bag. Educators will use safe handling procedures e.g., disposable gloves, correct hand washing processes.
- An educator will record change details on the register located at the change table in the children's bathroom.
- Reassurance and comfort will be given to the child. The rights and dignity of all children are always respected during toileting and clothing changes. Negative comments about changing or odours are not acceptable. Each child has the right to positive, respectful communication.
- The parent/carer will be asked to wash and return any loaned kindergarten clothing.

Procedure for Changing Soiled or Wet Clothing (for 4-5-Year-Old Children)

- A child has wet/soiled clothing and requires changing.
- The child locates clean clothing from their bag with direction from an educator. Or an educator locates spare kindergarten clothing from the children's bathroom cupboard.
- The child and educator proceeds to the children's toilets and changing area.
- The educator places gloves on their hands, ready to support the child, if necessary.
- The child takes off wet or soiled clothing, slowly. The educator will help if required.
- Dirty clothes are placed in a plastic bag provided by the educator and sealed.
- The child uses wet wipes to clean their body if necessary (with teacher's help), to stay clean and healthy.
- The child puts clean clothes on carefully. The teacher can help, especially with buttons or zippers, if required.
- After changing, the educator ensures that the child washes their hands with soap and water to remove all germs. The teacher ensures that the child washes their hands properly (scrub for 20 seconds).
- The teacher removes gloves and washes their hands.
- The child places the plastic bag of wet/soiled clothing in their kindergarten bag.

Sources

National Quality Framework 2025 - National Law and Regulations

RHMRC. Staying Healthy, 6th edition, National Health and Medical Research Council 2024

Work Health and Safety Regulations 2012

Work Health and Safety (SafeWork SA) Act 2012

DECD. Health Support Planning in Education and Children's Services 2021

PROCEDURE REVIEWED IN July 2024 & Governing Council 1 April 2025

NEXT REVIEW IN Term 1 2026